

# **2023 KOICA Scholarship Program Application Guideline**

**For Master or Doctoral Degree Course**

**March of 2023**

**CAPACITY IMPROVEMENT & ADVANCEMENT FOR TOMORROW**

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# 1. OVERVIEW

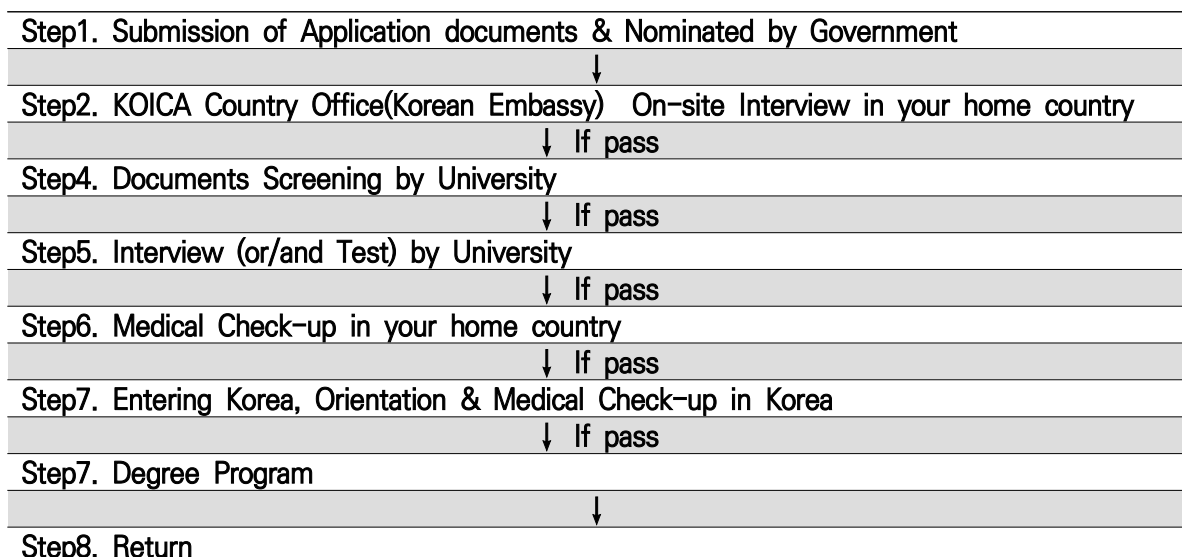
## A. About KOICA

The Korea International Cooperation Agency (KOICA), established in 1991, is a governmental agency dedicated to providing Korea's grant aid programs. KOICA aims to promote amicable, cooperative relationships and mutual exchanges with developing countries by rendering support for their socioeconomic development. KOICA has been engaging in a wide range of schemes, including the Fellowship Program, Korea Volunteer Dispatching Program, Humanitarian Assistance & Disaster Relief, Public-Private Partnership, Bilateral and Multilateral Projects etc.

## B. KOICA Fellowship Program, CIAT

Like its acronym that sounds like "seed" in Korean, CIAT hopes to spread seeds of hope across KOICA's partner countries. CIAT is a cooperation program where policy-makers, public servants, and experts from KOICA's partner countries are invited to Korea for technical training and knowledge sharing. CIAT has established partnerships with a multitude of public organizations, research institutes, universities, and others in Korea to offer quality training programs. Especially, CIAT Scholarship Programs provide various supports to partner countries' talented government officials who want to study and get a graduate degree in Korea. Such efforts have resulted in a high level of satisfaction among participants. After returning to their home countries, CIAT participants contribute not only to their societies but also to strengthen Korea and partner country's bilateral partnership.

## C. Program Procedure Summary



## 2. PROGRAMS AND UNIVERSITIES

### A. Periods

Program	Master's Degree Program	Doctoral Degree Program
Period	17 months (2023.8~2024.12.)	36 months (2023.8.~2026.7.)

### B. List of Institutions and Field of study

	Institutions	Field of Study	Quota	Location
M a s t e r	KDI SCHOOL OF PUBLIC POLICY AND MANAGEMENT	Trade and Industrial Policy	15	SEJONG
	UNIVERSITY OF SEOUL	Urban Development	15	SEOUL
	KANGWON NATIONAL UNIVERSITY	Agricultural Economics	15	CHUNCH EON
	KYUNGPOOK NATIONAL UNIVERSITY	Agricultural Engineering	15	DAEGU
	KDI SCHOOL OF PUBLIC POLICY AND MANAGEMENT	Sustainable Regional Development	15	SEJONG
	HANDONG GLOBAL UNIVERSITY	Policy Competency Based on ICT Convergence	15	POHANG
	YEUNGNAM UNIVERSITY	Water Resources Management	15	GYEONG SAN
	SEOUL NATIONAL UNIVERSITY	Energy Policy	15	SEOUL
	YONSEI UNIVERSITY	Global Health Security	15	SEOUL
	KYUNGPOOK NATIONAL UNIVERSITY	Agricultural Production	15	DAEGU
Doc toral	KYUNGPOOK NATIONAL UNIVERSITY	Agricultural Production	3	DAEGU
	YONSEI UNIVERSITY	Global Health Security	3	SEOUL
10 Master courses, 2 Doctoral Courses			156	

※ Applicants must apply to only one program among the course above.

### C. KOICA application forms and each Universities' Program Information DOWNLOAD

Please visit KOICA's CIAT website below.

Click <http://www.koica.go.kr/sites/ciat/index.do> → Menu (Stay connected → Notice)

The image shows a screenshot of the CIAT website. The header includes the CIAT logo and a navigation menu with items like 'Home', 'About Us', 'Partners', 'Regular Program', 'Scholarship Program', and 'Stay connected'. The main content area features the text 'Capacity Improvement & Advancement for Tomorrow' and a photograph of two people in traditional Korean attire. A QR code is located on the right side of the page.

### 3. ELIGIBILITY

#### A. Nationality

- All applicants must hold citizenship of the designated countries below. The countries\* are selected by KOICA among the OECD DAC List of ODA Recipients.
- \* The list of designated countries is subject to change annually according to the policies of the Korean government or KOICA.

	List of Designated Countries
Africa (33)	Algeria, Angola, Burundi, Cameroon, Côte d'Ivoire, DR Congo, Egypt, Gabon, Ghana, Kenya, Libya, Madagascar, Morocco, Mozambique, Nigeria, Rwanda, Senegal, Sudan, Sierra-Leone, Tanzania, Tunisia, Zambia, Zimbabwe, Malawi, Gambia, The Central African Republic, Lesotho, Togo, Niger, Burkina-Faso, Benin, Mauritius, Uganda
Latin America (13)	Colombia, Dominican-Republic, Ecuador, El Salvador, Guatemala, Haiti, Honduras, Jamaica, Paraguay, Peru, Bolivia, Costa-Rica, Suriname
Middle East (3)	Jordan, Palestine, Iraq
Asia (12)	Bangladesh, Cambodia, India, Indonesia, Lao PDR, Mongolia, Nepal, Pakistan, Sri-Lanka, The Philippines, Timor-Leste, Vietnam
Pacific (11)	Fiji, Papua New-Guinea, Solomon Islands, Nauru, Samoa, Tonga, Marshall Islands, Tuvalu, Kiribati, Niue, Vanuatu
CIS (9)	Uzbekistan, Kyrgyzstan, Azerbaijan, Kazakhstan, Ukraine, Turkmenistan, Tajikistan, Belarus, Georgia

#### B. Employee Status and Government Nomination

- All applicants must be government officials and officially nominated by their governments for the KOICA Scholarship program.

#### C. AGE

- (Preferably) Under age 40 (Born after JAN 1, 1983)

#### D. Health

- All applicants must be in good health, both mentally and physically to study in Korea for the full duration of the program.
- Applicants with disabilities, but in good mental and physical health, are eligible to apply.
- Applicants with severe illness are NOT ELIGIBLE to apply.

## E. Minimum Level of Education and Field experience

Program	Minimum Level of Education	Minimum experience in the field of study
Master's	Bachelor's Degree	2 years
Doctoral	Master's Degree	3 years <b>after graduation from KOICA Master's degree program</b>

- Applicants must have obtained the required degree (minimum level of education indicated above) by **FEBRUARY 28, 2023**.
- Some programs have specific qualifications in terms of the level of education. Please Refer to the Program Information of each university.

## F. English Proficiency

- Applicants must have a good command of English both in speaking and writing. It is required to take classes conducted entirely in English and be able to write academic reports and theses in English.

## G. Restrictions

- 1) A person who has previously received a scholarship for a degree program from the Korean government is **NOT** eligible to apply
  - A person who had previously enrolled in a degree program through a Korean government-sponsored scholarship program other than the KOICA-administered scholarship program **CANNOT** apply to a Doctoral course,
  - A person who had received a **bachelor's** degree scholarship from the Korean government **CAN** apply to a master's course
- 2) A previous KOICA scholar whose scholarship was cancelled\* after their enrollment **CANNOT** apply
  - \* Cancellation of Scholarship" means a KOICA SP participant either withdrew from the program or his/her scholarship was forfeited due to cumulative warnings, etc. during their scholarship period
- 3) Applicants who apply to the KOICA Doctoral degree Program must be a scholar who successfully finished the KOICA's Master's Degree Program before 28 of February, 2020.

- An applicant who had successfully finished a master's program funded by KOICA or any other Korean government → CANNOT apply KOICA Master Program.
- An applicant who cancelled KOICA master's program → CANNOT apply for KOICA master's program nor doctoral program
- An applicant who had successfully finished the KOICA master's program → CAN apply for the KOICA doctoral degree program
- An applicant who had successfully finished a master's program funded by the Korean government other than KOICA → CANNOT apply for the KOICA Doctoral degree Program.

## H. Preferable

- Employed by your government during and after the program (be engaged in the expertized area of your study as an official servant of your government)

## I. University eligibility

- Applicants must meet the university's criteria that the applicant is applying for and submit all the documents that the university listed in it's Program Information.
- ※ All applicants MUST READ throughout the application guideline and Program Information.

# 4. SELECTION PROCEDURE AND SCHEDULE

Period	Procedures	Details
~ April 10. 2023	Application	<p><b>[Application package submission]</b></p> <ul style="list-style-type: none"> <li>- Application deadline (to KOICA country offices or Korean Embassy): April 10 , 2023</li> <li>- Prepare all the required documents for your admission package and fill out the 'Document Checklist'.</li> <li>- Submit the application package (including both university and KOICA application forms and other required documents) to KOICA country office or Korean Embassy by the submission date.</li> <li>- Original copies should be sent to the university before the phone interviews.</li> </ul> <p>* Deadline could be varied by location: contact the KOICA country office or if unavailable the Korean embassy</p>
~ April 21. 2023	On-site Interview	<ul style="list-style-type: none"> <li>- Participate in an on-site interview by the KOICA country office or Korean Embassy. If an applicant lives in a country where the KOICA country office or Embassy does not exist or lives far from the capital city, he / she can be interviewed by phone after consulting with the KOICA Country office or Embassy.</li> </ul>

-April 21	(KOICA)	-The KOICA Country office or the Korean Embassy will send the result of the interview and related documents to KOICA HQ: April 21
-May 19	Document Screening (University)	<b>[1st round: Document Screening]</b> -Applicants nominated by the KOICA Country office or Korean Embassy as a result of the on-site interview and have submitted their application packages are considered for document screening. -University conducts document screening.
MAY 19	Result of Document Screening	-The result of the 1 <sup>st</sup> round selection will be announced to the applicants.
		[Preparation for the 2nd round]
		- Details of the interview including the interviewee list will be sent to the applicant by the university and interview arrangements will be made respectively.
MAY 19 ~JUNE 12.	Interview (University)	<b>[2nd round: Phone Interview]</b> - University conducts the second round (interview) according to the interview schedule. - Schedule for an interview will be notified individually by the University with 2-3 days' notice in advance. * Essay tests are mandatory for some universities. - KOICA HQs announces the result of interview to the KOICA country office or Korean Embassy: June 16
June 19~ July 7	Medical Checkup (Local)	<b>[3rd round: Medical Check-up]</b> - Applicants who successfully pass the 2nd round must take the Medical Check-up at the designated institution. - The detailed guideline for medical check-up and a list of the designated medical institution will be notified after passing the interview successfully. - Examination cost, Transportation, and accommodation fees will NOT be reimbursed. - KOICA will not pay for the treatment necessary after the examination.
July 10		KOICA HQs announces the result of the Medical Checkup.
July 10~	Admission Notification	- Admissions results will be notified to the KOICA country offices or the Korean embassy. - KOICA informs the participants of their scheduled entry to Korea.
August	Entry to Korea (Medical check-up in Korea. Etc.)	
August~ September	Applicants who pass the Medical check-up in Korea, can enter the degree course.	



## 5. DOCUMENTS TO SUBMIT

### A. List of KOICA Application Documents

#### 1) KOICA Application Forms (Part1~Part4)

※ Applicant's English name MUST match the name on their passport

※ Any discrepancy in the applicant's name (family, given, middle name) will cause a delay in visa processing

2) The letter of Recommendation from the applicant's government

3) A scanned copy of an applicant's valid passport\*

\* Until the expected date of return

\* An applicant who has a valid passport but not until the end of the Program, is recommended to renew it before he/she departs home country.

### B. List of University Application Documents

1) University Application form

2) Others \* Please Refer to Program Information on KOICA CIAT Website. (Refer to Page 2)

## <IMPORTANT NOTE>

- ◆ Required certificates such as degree certificates or diploma
  - Documents written in English : must be apostilled or consular confirmed.
  - Documents written in other languages: ①documents written in a language other than English or Korean must be submitted together with a certified translation. ②obtain an apostille or consular confirmation on either the original document or certified translation.
  - If your document is unable to be re-issued, please keep the original and obtain an apostille (or consular confirmation) on a notarized copy.
- ◆ Documents to complete such as the Application form
  - All forms must be typed in English with the applicant's original handwritten signature.
    - ※ DO NOT WRITE IN CURSIVE.
    - ※ No need to be apostilled or consular confirmed.
- ◆ Applicants must check the completeness and authenticity of all application documents
  - ※ If your country belongs to one of the member countries for the Apostille Convention, submit your required certificates" with apostille.
  - ☞ To find your country on the list, visit the website below  
<https://www.gscca.org/notary-and-apstilles/hague-apostille-country-list>
- ◆ For applicants who submit false documents, the Institution where the applicant belongs will be restricted from recommending new applicants for three years as penalties.

## 6. SUBMISSION INSTRUCTION & CONTACTS

A. General inquiries : koica.sp@koworks.org

### B. Online System or Email Submission of UNIVERSITY Application Documents

Program	University	Inquiries	submission
Trade and Industrial Policy	KDI SCHOOL OF PUBLIC POLICY AND MANAGEMENT	internationaladmissions2@kdis.ac.kr	https://gradnet.kr/kdis/main
Urban Development	UNIVERSITY OF SEOUL	murd@uos.ac.kr	http://isus.uos.ac.kr/isus/iudp/iudp_agree.do
Agricultural Economics	KANGWON NATIONAL UNIVERSITY	yhlee0709@kangwon.ac.kr	gaem@kangwon.ac.kr
Agricultural Engineering	KYUNGPOOK NATIONAL UNIVERSITY	hyo131@daum.net	iird@knu.ac.kr
Sustainable Regional Development	KDI SCHOOL OF PUBLIC POLICY AND MANAGEMENT	internationaladmissions2@kdis.ac.kr	https://gradnet.kr/kdis/main

Policy Competency Based on ICT Convergence	HANDONG GLOBAL UNIVERSITY	gde@handong.edu	gde@handong.edu
Water Resource Management	YEUNGNAM UNIVERSITY	pspsapply@yu.ac.kr	pspsapply@yu.ac.kr
Energy Policy	SEOUL NATIONAL UNIVERSITY	koica.snu@gmail.com	koica.snu@gmail.com
Global Health Security	YONSEI UNIVERSITY	ghsa2023mphd@gmail.com gsphyonsei2021@gmail.com	<a href="https://yadmis.yonsei.ac.kr/com/lgin/SsoCtr/initPageWork.do?requestTimeStr=1671061590803">https://yadmis.yonsei.ac.kr/com/lgin/SsoCtr/initPageWork.do?requestTimeStr=1671061590803</a>
(Doctoral) Global Health Security	YON <University> UNIVERSITY	phd@gmail.com 2021@gmail.com	ghsa2023mphd@gmail.com
Agricultural Production	COUNTRY / NAME Program title	gmail.com	iird@knu.ac.kr
(Doctoral) Agricultural Production	KYUNGPOOK NATIONAL UNIVERSITY	durikwon@gmail.com	iird@knu.ac.kr

### C. Application & Documents Original Submission : KOICA country Office or Korean Embassy by 10<sup>th</sup> of April.

- KOICA document and the University document should be sealed separately in a different envelope.
- Application documents must be submitted in the order of the "Application Checklist." which itself should be the front cover of a set of application documents. Please number and label each document on the top right corner.

#### <IMPORTANT NOTE>

#### ◆ HOW TO SUBMIT (ORIGINAL COPY)

- Use two envelopes and write the information you are applying for in English on each envelope.

#### ※ EXAMPLE

<p style="text-align: center;">&lt;KOICA&gt; UNIVERSITY COUNTRY / NAME Program title</p>
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## 7. SCHOLARSHIP BENEFITS

Categories	Benefits	Note
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<b>Air Fare</b>	<b>Economy class flight ticket</b> (Based on actual expense)  *At the time of initial entry/final departure	During the program, expense caused of Participant's fault will not be covered.  If a participant wants to change the flight itineraries, they should pay the additional airfare.
<b>Settlement Allowance</b>	<b>(Master) KRW 600,000</b> <b>(Doctoral) KRW 1,200,000</b> <b>/ONCE</b>	KOICA→University→Participant
<b>Monthly Allowance</b>	<b>KRW 999,000 Per month</b>	KOICA→University→Participant
<b>Tuition</b>	<b>Full amount</b>	KOICA→University
<b>Extracurricular Activities*</b>	*Part of the expenses needed for study visits, workshops, Korean language classes and others, except for regular classes	KOICA→University
<b>Accommodation</b>	<b>Universities Dormitory</b>	KOICA→University Condition varies depending on Universities
<b>Scholarship Completion Grants</b>	<b>(Master) KRW 300,000</b> <b>(Doctoral) KRW 600,000</b> <b>/ONCE</b>	KOICA→University→Participant Before Departure
<b>National Health Insurance</b>	<b>Appox. KRW 79,210</b> <b>Per month</b>	KOICA→University
<b>Private Medical Insurance</b>	<b>Unexpected accidents or illnesses (benefit may differ to each case)</b>	KOICA→University

### 〈IMPORTANT NOTE〉

- ◆ KOICA only provides the expenses above. Visa expenses, stopover expenses, local transportation, and other miscellaneous expenses will not be covered.
- ◆ The participant is responsible for the issuance of an appropriate visa (which must be the 'Study Abroad Visa [D-2-3]) necessary for this Scholarship Program.
- ◆ Scholarship benefits may change under KOICA Scholarship rules and regulations
- ◆ For more Information, please refer to the fellows' guidebook on the CIAT Website.

/END/