

Antrag auf ein Forschungs-/Studienstipendium

Application for Research Grants and Study Scholarships

Name
Name

Staatsangehörigkeit
Nationality

Antrag für ein
Application for a

Forschungstipendium für Doktoranden und Nachwuchswissenschaftler
Research grant for doctoral candidates and young academics and scientists

Nur ein Programm
ankreuzen
Tick one programme
only

Forschungstipendium für Doktoranden nach dem Sandwich-Modell
Research grant for doctoral candidates within the „Sandwich-Model“

Studienstipendium für einen Aufbaustudiengang mit entwicklungsländerbezogener Thematik
Study scholarship for a postgraduate course with relevance to developing countries

Studienstipendium für Graduierte aller wissenschaftlichen Fächer
Study scholarship for graduates of all disciplines

Studienstipendium für Künstler
Study scholarship for artists

Sonstige Programme (genaue Bezeichnung)
Other programmes (please specify programme title)

Bitte lesen Sie zunächst die Hinweise auf Seite 4, bevor Sie den umseitigen Antrag ausfüllen und ihm weitere Unterlagen beifügen.
Please read the information provided on page 5 carefully before completing the application and adding further documents.

Bitte nicht beschriften!

Please leave blank!

Name

Bitte Foto
einkleben
nicht heften!

Attach photo
please -
do not staple!

1. Familienname

Bitte verwenden Sie die Schreibweise in Ihre(n) Pass; Hauptnamen unterstreichen
surname (please use exactly the same name as in your passport; please underline main name)

Vorname(n)
first name(s)

männlich
male

weiblich
female

akad. Titel
Academic title

Geburtsdatum (Tag/Monat/Jahr)
Date of birth (day/month/year)

Geburtsort
Place of birth

Geburtsland
Country of birth

Familienstand
Marital status

verheiratet
married

unverheiratet
single

Zahl der Kinder
Number of children

Land des ständigen Wohnsitzes
Country of permanent residence

2. Korrespondenzanschrift unter der Sie bis zu einem evtl. Stipendienantritt ständig zu erreichen sind
Mailing address, where you may be contacted at any time until taking up a possible scholarship

Straße
Street

PLZ, Ort, Provinz
Post/Zip Code, town, county/province/state

Land
Country

Telefon mit Vorwahl
Telephone, area code

Fax
e-mail

3. Sekundarschule
Secondary school education

Art des Abschlusses
Type of final examination

(bitte Originalbezeichnung)
(Original name of examination)

Erworben am (Tag/Monat/Jahr)
Awarded on (day/month/year)

von
from (month/year)

bis
to (month/year)

Ergebnis
Result(s)

4. Hochschulstudium
*(University/ Technische Hochschule etc.)
higher education (university or other
degree-awarding institution)*

von / from

bis / to

an / at

in / in

Fach / subject

In welchem Studienjahr befinden Sie sich zum Zeitpunkt der Bewerbung / *Academic year at the time of application*

Hauptfach
Main subject/major

Jahr
year

Nebenfach
Subsidiary subject/minor

Jahr
year

Zurzeit tätig an (Hochschule/Institution)
*Currently affiliated with (university/
institution)*

**5. Abgelegte
Hochschulexamen**
Degrees held

Tag/Monat/Jahr
day/month/year

Bezeichnung des Exams
Exact degree title

Fach
Subject

Examensergebnis
Degree result

Vor Stipendienantritt noch beabsichtigte Examen
*Degree(s) expected before
taking up a possible scholarship*

Voraussichtliches Abschlussdatum
Expected date of final examination

6. Geplante Dauer des Deutschlandaufenthalts / *Duration of planned stay in Germany*

beantragte Stipendienlaufzeit
Scholarship period applied for

vom (Tag/Monat/Jahr)
from (day/month/year)

bis (Tag/Monat/Jahr)
to (day/month/year)

Bitte nicht beschriften!

Please leave blank!

Name _____

7. Gewünschte **Gasthochschule/-institution** (ggf. mehrere nach Prioritäten) / *Choice of host university/institution in Germany (please give priorities if any)*

Die endgültige Entscheidung trifft der DAAD
The final selection and placement will be made by DAAD

1. _____
2. _____
3. _____

Welche Gründe haben Sie zu dieser Wahl bewegt?
Why have you chosen this/these particular institution(s)?

Bestehen bereits Kontakte?
Have contacts been made?

nein ja, und zwar mit (Kopien beifügen)
no yes, namely with (attach copies)

8. Angestrebtes **Studienfach** an der deutschen Hochschule/Institution / *Chosen field of study/specialization at German host university/institution*

9. Streben sie einen **Abschluss** an? / *Do you intend to obtain a degree?*

nein ja, welchen?
no yes, namely

Wenn ja, an der deutschen Hochschule/Institution?
If so, at the German host university/institution?

ja, ja, nein, wo sonst?
yes, yes, no, but at

10. **Studien-/Forschungsvorhaben** in Deutschland / *Study/research projects in Germany*

Bitte geben Sie hier das Vorhaben in Stichworten an und fügen Sie eine ausführliche, präzise Begründung getrennt bei.
Please only outline your project here and attach a precise and detailed description on separate sheet(s)

11. Welche Fachprofessoren haben zu diesem Antrag **Gutachten** abgegeben? / *Which academic referees have submitted a letter of recommendation for this application?*

Bitte Name, Fach, Hochschule/Institution angeben
Please give name, academic field, university/institution

12. **Sprachkenntnisse** / *Language skills*

Seit wann und wo lernen Sie Deutsch?

Since when and where have you been learning German?

Bitte DAAD-Sprachzeugnisse und ggf. weitere Sprachzeugnisse beifügen / *Please attach DAAD language certificate and others, if applicable*
Sonstige Sprachkenntnisse
knowledge of other languages

sehr gut
very good

gut
good

mittel
fair

schwach
poor

13. Wurden Sie bereits durch den DAAD gefördert? / *Have you received a DAAD scholarship in the past?*

nein ja, von - bis (Daten), Programm
no yes, give exact dates and title of programme

Werden/wurden Sie bereits durch andere Institutionen gefördert? / *Are you/Have you been sponsored by other institutions?*

nein ja, von - bis (Daten), bei (Institution)
no yes, give exact dates and name of sponsor

Bewerben Sie sich für den gleichen Zeitraum in anderen DAAD-Programmen? / *Are you applying under another DAAD programme for the same period of time?*

nein ja, Programme
no yes, title of programmes

Haben Sie sich gleichzeitig bei anderen Organisationen beworben? / *Are you currently applying to other institutions?*

nein ja, bei (Institution)
no yes, name of institution

Wenn ja, liegt schon eine Entscheidung vor und welche? *If yes, what decision have you received?*

Bitte informieren Sie den DAAD umgehend, wenn Sie ein anderes Stipendium erhalten. / *Please notify the DAAD immediately, should you be granted another scholarship.*

Bitte nicht beschriften!

Please leave blank!

Name _____

14. Bisherige Studien-/Arbeitsaufenthalte im Ausland

von mindestens einem Monat
Previous: visits abroad for study or work of at least one month

von / from ... bis / to ... wo / where? was / what? wie finanziert / financed by?

15. Praktische/berufliche Tätigkeit

bitte lückenlos angeben
please give complete information

während oder im Anschluss an das Studium / Practical or professional work experience during or after higher education
von ... bis ... wo? / from ... to ... where?
Art der Tätigkeit / type of work
Position/berufliche Stellung (exakt angeben) / position/professional status (give exact title)

Gegenwärtige Tätigkeit: bitte Nachweis beifügen
Present professional occupation; please enclose written proof

16. Werden Sie für den Deutschlandaufenthalt freigestellt/beurlaubt? / Will you be granted leave of absence for your stay in Germany?

ja, nach Möglichkeit Bestätigung des Arbeitgebers beifügen
 ja
 nein
 ja
 nein
yes (if possible enclose confirmation from your employer)
yes
no
yes
no

Wenn ja, mit Fortzahlung der Bezüge?
If so, will leave be paid?

17. Welches Berufsziel streben Sie an? / What professional career do you envisage?

18. Womit beschäftigen Sie sich außerhalb Ihres Studiengebietes? / What are your extracurricular interests?

19. Sonstige Bemerkungen/Hinweise, die Ihnen im Zusammenhang mit der Bewertung wichtig erscheinen

Other information/remarks which seem important to you in connection with this application

20. Name und Anschrift des nächsten Angehörigen, der bei dringenden Anlässen zu benachrichtigen ist / Name and address of person to be notified in case of emergency

Name _____ Straße _____
name _____ Street _____
Postfach _____ PLZ/Ort _____
PO Box _____ Post/Zip code, town _____
Provinz _____ Land _____
County/province/state _____ Country _____
Telefon (mit Vorwahl) _____ Fa: _____
Telephone, including area code _____ e-mail _____

Ich versichere die Richtigkeit der oben gemachten Angaben. Änderungen und Zusätze werde ich dem Deutschen Akademischen Austauschdienst umgehend bekanntgeben.
Die Hinweise zum Stipendienantrag sowie die Ausführungen zur Datenerfassung habe ich zur Kenntnis genommen, insbesondere, dass die Verantwortung für die Vollständigkeit dieses Antrags bei mir liegt. Ich erkläre mich damit einverstanden, dass die Bewerbungsunterlagen beim DAAD verbleiben.

I certify that the information provided in this application is accurate to the best of my knowledge. Furthermore I agree to inform the DAAD immediately of any changes and amendments.

I have taken note of the information provided in and regarding this application as well as the notice about the storage of personal data. I accept responsibility for the completeness of my application. I agree that this application and accompanying documents shall remain with the DAAD.

Ort
Place

Datum
Date

Unterschrift
Signature

Information regarding your application

Before completing this application form and attaching the necessary documents, please read the following information carefully. It is meant to help you to submit a complete application and to assist us in evaluating it speedily but carefully and in preparing it for the DAAD-selection committee.

As a rule the application cannot be submitted to DAAD direct, but should be sent to the appropriate authorities in the applicant's home country. The DAAD website www.daad.de/sti provides further specific information for applicants from your home country including the exact deadlines. The DAAD offices abroad, the German Embassies or Consulates or your university will give you these pieces of information as well. Any incomplete application or applications handed in after the deadline cannot be taken into consideration. A complete application consists of the application form and accompanying documents to be submitted in the original along with two sets of legible copies. Applicants in the field of medicine should submit three sets of copies. Original and copies must be duly signed. The completed application form must be accompanied by the following documents in German, English or French; translations must be submitted with documents in other languages.

- full curriculum vitae
- detailed and precise description of study or research proposal as well as information on any previous study or research projects of particular relevance to a decision of award
- evidence of any existing contact with academics at the chosen German host institutions (copies of correspondence), applicants for Research grants up to 6 months should provide a precise schedule which has been agreed upon by the host institution.
- two letters of reference from senior academics from the applicant's field, which should contain information on the applicant's academic or artistic abilities and should indicate clearly the referee's title and academic status. The references are confidential; they should not be sent to the DAAD in Bonn direct, but forwarded in a sealed envelope to the responsible authority (German Embassy or DAAD branch office) accepting applications in the candidate's home country.
- academic certificates:
 - officially authenticated copies of the following:
 - school-leaving certificate giving the right of entry to higher education in the applicant's home country (with individual grades, not required for Research grants up to 6 months)
 - all university end-of-year exam certificates (with individual grades)
 - university diploma or degree certificate indicating the final grade(s).All certificates must be accompanied by an explanation of the grading system. Copies of certificates must be officially authenticated and submitted preferably on DIN A4 or A5 paper. Document copies may be authenticated as true copies of the originals with a stamp and signature by one of the following authorities: The German Embassy or Consulate, a German school, or the university which conferred the degree. The accuracy of the translation must be confirmed. Original certificates will not be needed until matriculation at the German institution.
- language certificate, giving evidence of the applicant's level of proficiency in German at the time of application (not required for Research grants up to 6 months). The certificate should preferably be issued by a Goethe-Institut lecturer or a DAAD-Lektor/in, otherwise by a recognised teacher of German.
- recent photographs, attached to the application forms
- health certificate (DAAD will give you a special notice as to when this certificate should be delivered)
- documents relating to periods of practical training, if appropriate
- list of publications if any.

Applicants in the field of Music must ensure that they read the "Additional information on DAAD study scholarships in the field of music". In addition to the application and accompanying documents

- performers must provide recordings of complete works (not individual movements) from at least three different musical periods. Works performed should be of a high degree of difficulty. One of the works should be modern. Sound recordings can be submitted on audio cassette or Digital Audio Tapes (DAT). Reel-to-reel tapes (7 1/2" reels; no studio reels!) with a speed of 7 1/2 IPS resp. 9.5 cm/sec or 19 cm/sec two track stereo-supply may also be submitted. The individual works must be clearly identified; indication should be given as to where each piece begins (counter and track). Individual works must be separated by leader tapes. The date of performance must be indicated on each tape or cassette. Recorded performances should not be more than one year old. The quality of the recording is of great importance.
- composers should submit full scores of their own compositions and sound recordings of the same compositions if they are available.
- conductors (orchestral and choral) should if at all possible submit video tapes (VHS-PAL, VHS-NTSC, PAL Secam or U-Matic System) of their performances at rehearsals; the conductor should be facing the camera. Sound recordings will only be accepted in exceptional cases. Conductors must also submit a sound recording of their own instrumental performance.

Applicants in the fields of Fine Art, Design and Film must ensure that they read the "Additional information on DAAD study scholarships in the fields of fine art, design and film".

In addition to the application forms, the following samples of works of art must be submitted (please enclose a list of all samples):

- painters: up to 5 paintings (if possible originals, no more than 2 years old at the time of application) as well as several sketches or drawings. All samples must be signed and dated and may be submitted in a folder or rolled. If it is not possible to submit originals (in case they are too large or there are delivery or customs problems), slides must be submitted.
- sculptors: photos (at least 18cm x 24cm) or slides. All sculptures should be photographed from various angles. Several sketches.
- designers: photos (at least 18cm x 24cm) or slides, as well as drawings or possibly small models.

Slides must bear the name of the artist as well as clear indication of front, top and bottom, as well as technique, size and date of work.

- film makers: films (Super 8, 16mm, 35mm, magnetic or photographic sound film), video cassettes (only VHS-PAL and PAL-U-matic lowband). Title, length of film and date of filming as well as technical details of recording should also be given.

Applicants in the field of Architecture must additionally submit the following:

- blueprints (sketches, photos); in addition at least 1 perspective sketch, 1 drawing, 1 constructive sketch as well as a selection of other sketches, blueprints and photographs which give evidence of the applicant's creative talent.

The application and accompanying documents will remain with the DAAD. Personal data will be stored in the DAAD's computer files only to the extent necessary for the administration of applications and scholarships and in compliance with the "Federal Data Protection Act". Data will be provided to the respective International Student Office (Akademisches Auslandsamt) when this is necessary for administering the scholarship and providing the scholarship holder with guidance-counselling services. Applications of unsuccessful candidates will be destroyed after one year.